

**Historical Preservation Advisory Committee
Meeting Minutes
November 19, 2024**

Meeting Called to Order (Time 7:05pm)

Reading of Open Public Meeting Act.

Members present: Chairperson Laura Olstein, Vice Chairperson Jim Roselius, Dave Wilding (via phone), John Cannie, Caryl Keyser (Alternate), Borough Historian and Member Tom Kline, Patty Shragin
Absent: SOSAC liaison Scott Kruger. Council Liaison Cyndi Frank

Friends: None

Guests: None

Approval of Minutes: Motion to approve October 15, 2024 minutes made by Tom Kline and seconded by John Cannie, all in favor, none opposed.

Maintenance Manual: Jim had logs, Brian had logs, they swapped pages, now Brian will make extra copies-books in kitchen. Need more detail in order to be able to fill out annual form (which also needs pictures). But as long as there is an open grant, do not need to fill out an annual form. Form won't be due until 2026. Will need outside photographs.

Old Business:

Morris County Historic Preservation Trust (large grant money): Tom Kline-Reached out to Margaret re: timeline for bidding and should everything be moved offsite? Still waiting to hear back. Laura and Tom went to Board of Ed to seek storage space but were unsuccessful. Self-storage? Will get quotes.

Morris County Heritage Commission History Re-Grant Program (small grant money):
Laura Olstein-Nothing to report

Budget: Laura met with Michael re: CAPES report-need to order under this year's budget. Need larger newspaper boxes and map boxes.

Building and Grounds Report: Jim Roselius. 1) Jim met with Joe Niosi who spoke with new BA to get container to move all the inventory from L'Ecole-then DPW can take for their use. Can come from historical budget. Will get container ASAP. 2) Joe also confirmed he will get in touch with NJ Pest control and the museum will be added to their routine list. 3) Re: Japanese Knot Weed-Joe called Tru-Green and will get a quote to take care of the problem. At the very least it will be cut back 2 times a year-has to be cut before it flowers.

Friends Report: Laura Olstein-They're trying to get a meeting set up for December to discuss the by-laws.

Pathways: Laura Olstein-Nothing to report

Research & Collections: Tom suggested we purchase the Brown Swiss Society Book; Laura ordered; Friends to reimburse.

Scout Projects: None. Will ask Elmer Bott again re: cleaning up of cemetery.

Social Media: Laura Olstein-Working on some posts.

Special Programs Report: Tom Kline-Looking for speakers. Will look at the Pathways list and contact Ringwood Manor.

Staff Report: Laura Olstein-Michael very busy; been helping with packing.

Technology Report: John Cannie-Only person with access to Past Perfect is Michael; maybe we should go to a web-based version so other people can help and tag items. Maybe we should have an archive plan. Patty-it would be helpful to build a collection with business processes, so done consistently. Build historical future also; can serve people remotely. When was last 5-year plan done? Maybe updated last year. Re-visit and add Patty's suggestions. Cost @\$1200/year for license; use as small grant next year? It's basically an inventory program. Can migrate from existing software to online-possibly might have software support.

Comments from the Borough Historian: Tom Kline-1) Michael added a tab on the website: Publications- Kinnelon History-opens to a flip book. Should try to advertise the Facebook group 'You Know You're from Kinnelon When' also and post on website. 2) Found pics on e-bay-Frank Erickson, NY mobster hated by Mayor LaGuardia. When he found out that Erickson stabbed Milton Untermeyer he pressed charges. Then Erickson paid off jurors in Morris County-big scandal. 3) Found pics of Raymond Perry-murdered by wife in 1964 on Ski Trail.

New Business: Budget-add @\$1000-1200 to Membership Dues for Past Perfect licensing-Patty will get numbers. Also add @15% to Professional Services to increase to \$1500.

Next Meeting: Tuesday, January 21, 2025 – 7:00 pm

Adjournment: Time 8:18 pm. Motion made to adjourn by Tom Kline and seconded by Jim Roselius. All in favor, none opposed.

At the January 21, 2025 meeting, on a motion by Tom Kline and seconded by John Cannie and the affirmative voice vote of all members present, the November 19, 2024 minutes were approved.